

September 1, 2010 Elluminate Meeting

The meeting started by Dr. Butler's introduction to the course, EDTC 5320 Educational Technology. Dr. Butler presented a power point of how "to navigate the Elluminate site". The power point illustrated two different ways to interface non-moderator interface and whiteboard window, the participant window, chat window, audio menu (click microphone) becomes yellow allows to talk. Dr. Butler explained chatting amongst the classmates does not bother her however be aware that she has access to the conversation. Dr. Butler continued navigating thru the Top Menu bar going thru each icon and explaining the role, i.e., polling, raising hand, select yes or no. Dr. Butler iterated the importance of knowing the role of each icon. She also explained the chat area, black text to the public, blue text reference for private message to specific individual, and red text for participant to participant, bold text message sent as "an announcement". The tussle switch, most important task bottom of lower left screen icon microphone with red reels signifies that the session is being recorded. If audience notices after session started the reels are not rolling please click on icon or make the professor aware. Dr. Butler continued explaining the icons, interactive whiteboard screen what the icons in the middle affect the whiteboard screen. Reviewed the icon legend, draw pertains to the pencil changing colors, width, highlight by clicking buttons to the right. Hence these are the basics for using Elluminate. Dr. Butler gave moderator privileges to all and requested for each participant to use a text box and type their name on the screen. Thomas had the opportunity to go first and presenting his power point and the rest followed. At the end of the presentations, Dr. Butler commented she was changing the Wednesday Elluminate meetings to Monday's at 6:30 pm due to schedule overlap.